

## **List of Documents Required at the Time of Registration**

The applicants shall be required to upload copies of the following certificates/documents at the time of registration and produce the documents in original at the time of physical verification at the end of the admissions process.

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names\*(The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).

2. Class XII Marksheet.

3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates).

4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates). Income certificate for the financial year 2019-20, dated on or after March 31, 2020, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014. (Appendix VI)

5. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2019-20, dated on or after March 31, 2020, as stipulated, will be required.

6. Any applicants claiming admission through ECA/Sports categories must upload self-attested copies of the requisite certificates/produce the relevant required certificates when sought as stipulated in Section 6 of this Bulletin of Information.

7. Passport-size recent photograph.

**Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College/Department upon completion of any physical verification that may be required at a later stage.**

If the applicants do not have recent/valid EWS/OBC (Non-Creamy Layer)/SC or ST Caste/Tribe certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his/her recent/valid original EWS/OBC (Non-Creamy Layer)/SC/ST certificate.